

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 4, 2018
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:02 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President El-Hajj invited the audience to recite the District Mission.

3. Pledge of Allegiance

President El-Hajj invited Evonn Avila, Administrative Secretary in Business Services, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj asked for a motion to approve the agenda with the noted change in the travel report. She mentioned Mr. John Schweller would be attending the Assessing Suicidal Students professional and had had been inadvertently omitted from the report. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight: Recognition of Detective John Whiteman

The Board of Education and Superintendent congratulated Detective Whiteman on his retirement. The Board and Superintendent Baranski expressed their gratitude, towards Detective Whiteman, for keeping the Santee School District schools, students, and community safe. Captain Dan Brislin shared it was great to see Detective Whiteman's

dedication and the relationship he had established with the Santee School District and the Santee community.

3. **Spotlight: 9th Annual Beautification Day Appreciation**

Superintendent Baranski welcomed members of Pathways Community Church. She mentioned that as Superintendent, she is extremely proud of the community effort to make sure students walk onto clean schools that are ready for learning. Mike Gilson, and Jeff Atkins, of Pathways Community Church, shared a video of the 9th Annual School Beautification Day. Mr. Atkins mentioned there were hundreds of volunteers at this year's event; and expressed his gratitude towards Christina Becker, Director of Maintenance & Operations; Chris Erwin, Custodian Lead; and Theresa Carolan, Maintenance and Operations Secretary for their assistance. President El-Hajj presented Pathways Community Church and Riverview Community Church with a certificate of appreciation on behalf of Santee School District.

4. **Spotlight: Business Services Department**

Superintendent Baranski welcomed the Business Services Department and invited Mr. Christensen, Assistant Superintendent of Business Services, to the podium. Mr. Christensen shared it was his privilege to spotlight the business department and the outstanding group of women who do an incredible job for the District. He shared their combined years of service to the District are 208 years. He introduced the staff, their positions and responsibilities, within the business department. Mr. Christensen shared the department's functions include budget/general ledger; payroll/benefits; accounts receivable/payable; purchasing; and business support. He mentioned their 2017-18 accomplishments as follows.

Function	Measure	2017-18 Count	2017-18 \$ Value
Budget/General Ledger	Budget Journals Processed	1,257	N/A
	General Ledger Journals Processed	932	\$73,273,351
	Revenue and Expenditure Accounts Managed	4,631	N/A
Payroll/Benefits	Paychecks/Auto Deposits Issued	11,626	\$43,304,969
	Timesheets Processed	3,880	\$2,724,951
Accounts Receivable	Invoices Issued	291	\$260,953
	Commercial Warrants Issued	3,732	\$15,129,059
Accounts Payable	ASB Checks Issued	106	\$69,025
	Travel Requisitions Processed	345	\$106,450
	Agreements for Short Term Services Processed	71	\$611,975
Purchasing	Purchase Orders Issued	2,872	\$15,434,728
	Public Records Requests Received and Processed	19	N/A
Business Support	Liability Insurance Claims Received and Processed	5	N/A
	Board Items Presented	337	N/A

Mr. Christensen mentioned the Department's recent accomplishments included full implementation of a New Position Control Budget System (PCBS). He shared this provides more control over, and accuracy of, salary and benefit budgets and transactions; allows semi-automated comparison and reconciliation of data elements between PCBS and PeopleSoft HCM (Human Capital Management); and automates creation of Adopted Budget and budget revision accounting entries. He shared the department has increased the use of Excel upload capability in PeopleSoft to include Adopted Budget transactions, budget revisions, P-Card transactions, journal entries, and Direct Voucher payments; and expanded methods for providing tips and training to customers (i.e., presented at secretaries' meeting, developed a Business Buzz publication, email communications, and staff site visits).

The Board commended the Business Services staff and expressed their gratitude for their hard work.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments. She asked for a motion to approve the agenda with the noted changes on Item D.2.1. Approval/Ratification of Travel Requests in the travel report.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests - revised
- 2.2. Acceptance of Donations, Grants, and Bequests
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.4. Adoption of Resolution No. 1819-09 to Certify 2017-18 Gann Limit Appropriations Recalculation and an Estimated Limit for 2018-19
- 2.5. Approval of Interdistrict Attendance Agreements
- 2.6. Approval of Increase for Lab and Construction Materials Testing Services for the Rio Seco and Pepper Drive Modular Classrooms
- 2.7. Approval/Ratification of General Service Agreements
- 3.1. Personnel, Regular
- 3.2. Approval to Increase Work Hours for Identified Classified Non-Management Position
- 3.3. Approval of Service Learning Agreement Amendment with San Diego State University School of Nursing

Member Burns moved approval of Consent Items with noted revision.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

D. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Adoption of Resolution No. 1819-08 Declaring October 8-14, 2018 as Week of School Administrator

Superintendent Baranski mentioned Santee School District is very fortunate to have extraordinary school administrators and asked the Board to adopt resolution no. 1718-05 declaring October 8-14 as Week of School Administrator. Member El-Hajj moved approval. The Board asked that the resolution be shared with the PTA Presidents, staff, and community.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

Business Services

2.1. Approval of 2017-18 Unaudited Actuals Report

Mr. Christensen mentioned he was pleased to inform the Board that the District's 2017-18 fiscal year financials were closed and he was presenting the unaudited actuals. He shared the general fund showed a surplus in the change in fund balance of \$2.2 million; and the Child Development Fund 12 showed a surplus of \$15,621 in the change in fund balance. Mr. Christensen referenced the Cafeteria Fund 13 had a \$10,091 deficit in the change in fund balance. Mr. Christensen proceeded to remind the Board that the fund is not allowed to have excess resources over three months of expenditures. The Deferred Maintenance Fund 14 showed a Projected Ending Fund Balance of \$45,522. Special Reserve Fund 17 had a projected ending balance of \$2,931,837. Mr. Christensen highlighted the resources in Special Reserve Fund 40, which ended with a projected fund balance of \$4,422,662. These include the Hill Creek Solar Project (\$350,000), Technology Reserve (approximately \$3.8 million), Bus Replacement (approximately \$255,000) and Facility Needs resources, which ended with a zero balance. Mr. Christensen shared there is now a \$500,000 allotment for safety and security projects. The Capital Facilities Fund 25 ended with a projected fund balance of \$5,294,432. Fund 35, County School Facilities Fund, are grant funds for the Pepper Drive and Rio Seco modular classroom projects. Enterprise Fund 63 ended with a projected end in fund balance of \$1,510,100 (\$455,820 from Yale and \$1,054,310 from Project SAFE).

2017-18 Snapshot All Funds Unaudited Actuals

LMI	Description	General Fund			Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40
		Unrest	Rest	Ttl					
1	INCOME:								
2	LCFF Sources	53,093,288	337,076	53,430,364	0	0	0		
3	Federal Revenue	220,206	2,676,229	2,896,435	0	1,650,297	0	45,497	
4	Other State Revenue	2,274,748	3,893,682	5,968,430	294,323	118,989	0		
5	Other Local Revenue	1,332,188	3,809,178	5,141,365	800	679,468	1,577	44,538	58,059
6	Interfund Transfers In	20,170	0	20,170	0	2,229	731,648		1,729,781
7	Other Sources	0	0	0	1	0			1
8	Total Income	56,940,600	10,586,164	67,446,764	295,214	2,450,983	733,225	44,538	1,833,338
9	OUTGO:								
10	Certificated Salaries	24,723,141	5,759,072	30,482,213	78,996				
11	Classified Salaries	5,980,459	3,436,507	9,396,967	91,024	934,856	0		0
12	Employee Benefits	8,716,029	5,189,305	13,905,334	44,253	240,128	0		0
13	Books and Supplies	2,439,862	909,989	3,349,850	6,433	973,799	0		0
14	Services, Other Operating Expenses	2,797,322	2,124,768	4,922,090	39,992	105,959	807,928		452,218
15	Capital Outlay	140,882	240,210	389,092	0	87,957	175,414		560,732
16	Other Outgo	954,260	43,385	997,645	0		0		367,547
17	Transfers of Indirect/Direct Costs	-784,128	646,829	-137,299	18,925	118,374			
18	Interfund Transfers Out	1,732,011	196,648	1,928,659					
19	Other Uses	0	0	0					
20	Contributions to Restricted Programs	8,044,124	-8,044,124	0	0	0			
21	Total Outgo	54,723,761	10,502,590	65,226,351	279,593	2,461,074	783,342	0	1,380,497
22	Change in Fund Balance	2,216,839	3,574	2,220,413	15,621	-10,091	-58,117	44,538	452,841
23	Projected Beginning Fund Balance	14,325,701	390,515	14,716,215	5,057	589,323	95,639	2,931,837	3,989,821
24	Projected Ending Fund Balance	16,542,538	394,089	16,936,628	20,677	579,232	45,522	2,976,374	4,422,662
25	Committed Fund Balance	0	0	0			45,522		
26	Non-Spendable Fund Balance	484,719		484,719		66,018			
27	Restricted Fund Balance	0	394,089	394,089	20,677	513,214			
28	Assigned Fund Balance	724,766		724,766					4,422,662
29	Unassigned - Economic Uncertainty	1,956,791	0	1,956,791					
30	Remaining Unassigned	13,376,262	0	13,376,264	0	0	0	2,976,374	0

2017-18

Snapshot All Funds

Unaudited Actuals

LN#	Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
1	INCOME:						
2	LCFF Sources						
3	Federal Revenue						
4	Other State Revenue			2,515,330			
5	Other Local Revenue	0	2,788,749	19,488	3,524,082	965,420	2,558,672
6	Interfund Transfers In	0	398,000		0	0	0
7	Other Sources		0		1		1
8	Total Income	0	3,184,749	2,534,816	3,524,083	965,420	2,558,673
9	OUTGO:						
10	Certificated Salaries				0		0
11	Classified Salaries		0		1,941,801	561,807	1,380,194
12	Employee Benefits		0		577,727	180,637	397,091
13	Books and Supplies	0	4,349		155,828	25,755	130,071
14	Services, Other Operating Expenses	0	24,471		303,883	70,259	233,805
15	Capital Outlay	0	1,050,621	1,290,029			
16	Other Outgo		370,741				
17	Transfers of Indirect/Direct Costs						
18	Interfund Transfers Out		0		417,814		417,814
19	Other Uses				0	0	0
20	Contributions to Restricted Programs						
21	Total Outgo	0	1,450,182	1,290,029	3,396,831	838,257	2,558,574
22	Change in Fund Balance	0	1,734,567	1,244,786	127,262	127,163	99
23	Projected Beginning Fund Balance	0	3,559,895	0	1,382,888	328,857	1,054,211
24	Projected Ending Fund Balance	0	5,294,432	1,244,787	1,510,136	455,820	1,054,310
25	Committed Fund Balance						
26	Non-Spendable Fund Balance						
27	Restricted Fund Balance	0	4,822,930	1,244,787	1,510,130	455,820	1,054,310
28	Assigned Fund Balance		471,502				
29	Unassigned - Economic Uncertainty						
30	Remaining Unassigned	0	0	0	0	0	0

8/27/2018 12:17 PM

Mr. Christensen shared the Comparison of Estimated Actuals to Unaudited Actuals. He mentioned the District ended the year with 2.6% more in the reserve than estimated at Estimated Actuals; it was 4% difference the prior year.

Comparison of Estimated Actuals to Unaudited Actuals
 2017-18

Type	Description	*Estimated Actuals			Unaudited Actuals			Difference			Notes	
		Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest	Total	Unrest	Rest
	Beginning Fund Balance	14,325,701	390,515	14,716,215	14,325,701	390,515	14,716,215	0	0	0		
	Fund Balance Adjustments	(1)	0	(1)	(2)	0	(2)	(1)	0	(1)		
Income	LCFF Revenue	53,157,359	333,482	53,490,841	53,093,288	337,076	53,430,364	(64,071)	3,594	(60,477)	(1)	
	Federal Revenue	186,830	2,520,316	2,707,146	220,206	2,676,229	2,896,435	33,376	155,913	189,289	(2)	(3)
	Other State Revenue	2,178,612	3,424,988	5,603,600	2,274,748	3,683,682	5,958,430	96,136	258,694	354,830	(4)	(5)
	Local Revenue	1,104,420	3,806,826	4,910,446	1,332,188	3,809,178	5,141,365	227,768	3,151	230,919	(6)	
	Transfers In	20,170	0	20,170	20,170	0	20,170	0	0	0		
	Total	56,647,391	10,084,812	66,732,203	56,940,600	10,506,164	67,446,764	293,209	421,352	714,562		
Outgo	Certificated Salaries	24,736,836	5,687,918	30,424,754	24,723,141	5,759,072	30,482,213	(13,695)	71,154	57,459		
	Classified Salaries	6,001,835	3,500,423	9,502,258	5,960,459	3,436,507	9,396,967	(41,376)	(63,916)	(105,291)		
	Employee Benefits	8,676,913	5,160,965	13,837,878	8,716,029	5,189,305	13,905,334	39,116	28,340	67,456		
	Books & Supplies	3,182,858	1,170,158	4,353,016	2,439,862	909,989	3,349,851	(742,996)	(260,169)	(1,003,165)	(7)	(8)
	Services & Oth Oper Exp	3,067,875	2,243,237	5,311,112	2,797,322	2,124,766	4,922,090	(270,553)	(118,469)	(389,022)	(7), (9)	(8)
	Capital Outlay	130,529	310,588	441,117	140,682	240,210	380,892	10,153	(70,378)	(60,225)		(8)
	Other Outgo	958,891	44,555	1,003,446	954,260	43,365	997,645	(4,631)	(1,170)	(5,801)		
	Trstrs Indirect/Direct Costs	(818,157)	673,899	(144,258)	(784,128)	646,829	(137,299)	34,029	(27,070)	6,959	(10)	
	Transfers Out	1,729,781	0	1,729,781	1,732,011	196,646	1,928,659	2,229	196,648	198,877		(11)
	Other Uses	0	0	0	0	0	0	0	0	0		
	Contributions	8,648,731	(8,648,732)	(1)	8,844,124	(8,044,124)	0	(604,608)	604,609	1	(12), (13)	
	Total	56,316,093	10,143,010	66,459,103	54,723,761	10,502,590	65,226,351	(1,592,332)	359,580	(1,232,752)		
Fund Bal	Change In Fund Balance	331,298	(58,198)	273,099	2,216,839	3,574	2,220,413	1,885,541	61,773	1,947,314		
	Ending Fund Balance	14,656,998	332,316	14,989,314	16,542,540	334,089	16,936,628	1,885,541	61,773	1,947,314		
	Available Fund Balance	11,958,823	332,316	12,291,139	13,376,262	334,089	13,770,351	1,418,238	61,773	1,480,011		
	Reserve %	25.46%			28.87%			2.61%				
	⁽¹⁾ 2017-18 LCFF GAP % adjusted downward with State Adopted Budget											
	⁽²⁾ Unrestricted MAA revenue increased											
	⁽³⁾ FEMA reimbursement received											
	⁽⁴⁾ Prior year lottery revenue received											
	⁽⁵⁾ STRS creditable compensation entry higher than estimate											
	⁽⁶⁾ School donations, field trip, and 5th grade camp revenue received end of year											
	⁽⁷⁾ \$630k school site and department budgets not expended, \$390k school site carryover											
	⁽⁸⁾ Restricted funds not expended and carried over											
	⁽⁹⁾ Utility costs lower than estimated											
	⁽¹⁰⁾ Indirect costs lower due to restricted fund carryovers not expended											
	⁽¹¹⁾ Transfer from Prop 39 funds to Deferred Maintenance Fund to payback for prior year expenditures for District Office HVAC project											
	⁽¹²⁾ \$45k FEMA reimbursement to reduce RRMA transfer											
	⁽¹³⁾ Special Education expenditures less than estimated											

8/27/2018 12:14 PM

Mr. Christensen presented the General Fund Multi-Year Projection Summary. He explained that the Reserve as Percent of Expenditures averages about 21% for 2018-19 through 2020-21. He clarified that this did not include compensation increases for 2017-18 through the out years; except for the one-percent (1%) already negotiated with CSEA. Member Ryan moved approval.

General Fund Multi-Year Projection Summary

2017-18 Unaudited Actuals

#	Item	2017-18		2018-19		2019-20		2020-21		2021-22	
		Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
1	Beginning Fund Balance	14,325,701	390,519	\$16,542,538	\$394,089	\$13,804,245	\$137,196	\$13,039,363	\$154,107	\$13,286,158	\$175,586
2	Fund Balance Adjustments	(2)		(1)							
3	Total Income	\$56,940,600	\$10,506,164	\$60,064,186	\$10,109,811	\$60,342,006	\$9,963,879	\$61,842,775	\$9,966,284	\$63,883,335	\$9,966,284
4	Total Outgo	\$54,723,761	\$10,502,590	\$62,802,478	\$10,366,704	\$61,106,888	\$9,946,968	\$61,595,980	\$9,944,805	\$63,590,424	\$9,945,271
5	Change in Fund Balance	\$2,216,839	\$3,574	(\$2,738,292)	(\$256,893)	(\$704,882)	\$16,911	\$246,795	\$21,479	\$292,911	\$21,013
6	Ending Fund Balance	\$16,542,538	\$394,089	\$13,804,245	\$137,196	\$13,039,363	\$154,107	\$13,286,158	\$175,586	\$13,579,069	\$196,598
7	Total Reserves	\$18,309,427		\$16,030,863		\$15,268,348		\$15,517,121		\$15,610,428	
8	Reserve as % of Expenditures	28.07%		21.91%		21.49%		21.63%		21.50%	
9				Amount	Value	Amount	Value	Amount	Value	Amount	Value
10				COLA: 3.70%		2.57%		2.67%		3.42%	
11	Assumed LCFF Rev Increase (w/ ADA changes):			7.81%	\$3,754,027	2.57%	\$1,474,617	2.54%	\$1,455,110	3.37%	\$2,033,211
12	Assumed LCFF [Base Only] Rev Increase (w/ ADA changes):			5.89%	\$3,158,407	2.33%	\$1,336,860	2.41%	\$1,418,615	3.18%	\$1,872,207
13	*Included Annual Operating Cost Increase Impact to Unr GF:			4.12%	\$2,209,956	2.93%	\$1,678,991	3.58%	\$2,103,446	3.34%	\$2,015,490
	On-Going Comp Increase:			0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0
	One-Time Comp Increase:			0.00%	\$0	0.00%	\$0	0.00%	\$0	0.00%	\$0
14	Estimated Structural Surplus(Deficit):	\$2,429,282		\$2,105,377		\$1,034,093		\$369,785		\$292,911	
15				GAP Funding: 100.00%		A.DOF: 100.00%		100.00%		100.00%	
16				1% Reserve Equivalent: 731,669		710,486		715,404		735,369	
17				1% LCFF Increase: 536,679		573,419		588,167		603,118	
18				1% Salary Increase Equivalent: 482,399		520,110		529,257		538,646	

* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

*2017-18 Unaudited Actuals
 *2018-19 State Adopted Budget
 *17-18 P2 ADA for all years
 *17-18 CalPADs UPC for all years
 *LCFF Full Funding 18-19, COLA increases thereafter

8/27/2018 12:22 PM

Motion: Burns
 Second Fox
 Vote: 5-0

El-Hajj Aye
 Fox Aye
 Burns Aye
 Levens-Craig Aye
 Ryan Aye

2.2. Update on Deferred Maintenance Program

Mr. Christensen shared this item was being brought forth, at the request of a Board member, to revisit the District's deferred maintenance plans and other eminent projects. He shared that although Districts were no longer required to allocate funds to deferred maintenance, the District continued the practice. Mr. Christensen explained that Deferred Maintenance funds were typically used for major replacement/repair of facility components. He provided history of deferred maintenance fund usage; and explained a deferred maintenance and facility enhancement projects list. Mr. Christensen explained the facility enhancement projects listed were from the comprehensive facility needs list previously established and were the most eminent.

The Board inquired on the cost of the projects listed and estimated timeline of project completion. Member Burns mentioned he asked the item be placed on the agenda for discussion after noticing disparity amongst schools. He suggested the Board go to each

school campus to access their needs. Member Burns mentioned there may be some items on the list that maybe eminent to a school, but may not make it equitable to other schools (i.e. if a school is requesting a third grass field, and another school does not even have one grass field, etc.). Upon discussion, the Board asked that Administration provide a cost of the projects, timeline, and schedule a tour of schools. President El-Hajj asked that the District Office and ERC also be assessed for improvement needs. She mentioned the Charles Skidmore Building had not been painted in quite a few years.

Deferred Maintenance and Facility Enhancement Projects

Site	Project	Repair/ Replace	New/ Enhance	Comments
Cajon Park Annex	Replace roof	x		
Cajon Park Annex	Paint exterior walls	x		
Cajon Park Annex	Abate asbestos and floor tile and install new flooring in kitchen/lab area	x		
Various	Paint interior walls, as needed	x		
DO and ERC	Paint exterior walls	x		
Various	Repair asphalt on playgrounds and parking lots as needed	x		
Carlton Hills	Asphalt remainder of overflow parking area near JH		x	
Hill Creek	Asphalt overflow parking area near Project SAFE		x	
Cajon Park	Install grass on dirt Primary play area by Project SAFE		x	Recycled water
Carlton Hills	Install grass on dirt Primary play area at back of school		x	Domestic water
Carlton Oaks	Install grass on dirt Primary play area near Project SAFE		x	Well water
Chet F Harritt	Install grass on dirt Primary play area at back of school		x	Domestic water
PRIDE Academy	Install grass on dirt Primary play area on NE side of school		x	Recycled water; add alternate for LRC project
Rio Seco	Install grass on dirt Primary play area on NW side of school		x	Recycled water
Sycamore Canyon	Install grass on dirt play area at back of school		x	Well water; add alternate for LRC project
Cajon Park	Replace badly stained carpet in MPR	x		
Carlton Oaks	Replace badly stained carpet in MPR	x		
Hill Creek	Replace badly stained carpet in corridors of JH building	x		
Sycamore Canyon	Replace carpet with seam damage in the majority of classrooms	x		
Various	Replace badly stained carpet in the some classrooms, as needed	x		
Cajon Park	Replace K play structure	x		15 years old
Hill Creek	Replace K play structure	x		8 years old but missing pieces
Pepper Drive	Replace K play structure	x		15 years old
Sycamore Canyon	Replace PreK play structure	x		8 years old but poor condition

Deferred Maintenance Fund History

Description	2007-08	2008-09*	2009-10*	2010-11*	2011-12*	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19
Beginning Fund Balance	213,814	162,376	50,013	0	0	0	25,132	101,825	276,458	337,000	95,639	45,522
State Allocation	250,835											
Interfund Transfers In - District Contribution	25,172	475,000				240,000	535,000	535,000	535,000	535,000	535,000	1,263,000
Interfund Transfers In - Other											198,048	
Interest Earnings	14,063	4,505	525			242	948	1,414	2,428	5,368	1,577	5,066
Total Income	298,879	479,505	525	0	0	240,242	535,948	536,414	537,428	540,368	733,225	1,268,066
Classified Salaries								5,285	1,263	1,736		
Employee Benefits								537	78	198		
Books & Supplies							7,670	189				
Services & Other Operating Expenditures	350,309					215,110	451,585	315,373	278,184	193,907	607,928	1,271,961
Capital Outlay		501,867						40,417	190,362	585,801	175,414	
Other Outgo			50,538									
Total Outgo	350,309	591,867	50,538	0	0	215,110	459,255	361,782	476,886	781,729	783,342	1,271,961
Ending Fund Balance	162,376	50,013	0	0	0	25,132	101,825	276,458	337,000	95,639	45,522	41,647

*Deferred Maintenance suspended during Great Recession

E. BOARD POLICIES AND BYLAWS

President El-Hajj shared Items 1.1. and 1.2. were second readings; and 1.3, was a first reading. With one motion, Member Burns moved to approve Items 1.1., 1.2., second readings.

1.1. Second Reading: Board Policy Annual Review

- BP 5116.1 Intradistrict Open Enrollment
- Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policy. Revised Board Policy 5116.1 was presented as a second reading and request for approval.

Motion: Burns
 Second Ryan
 Vote: 5-0

El-Hajj Aye
 Fox Aye
 Burns Aye

Levens-Craig Aye
 Ryan Aye

1.2. Second Reading: Food Service Board Policies

- BP 3551 Food Service Program (new)
- BP 3553 Free and Reduced Price Meals (revise)
- BP 3553.2 Emergency Lunches for Students (delete)
- BP 3553.3 Unpaid Accounts for Child Nutrition Program (delete)

The above listed Board Policies were presented as second readings and request for approval.

Motion: Burns
 Second Ryan
 Vote: 5-0

El-Hajj Aye
 Fox Aye
 Burns Aye

Levens-Craig Aye
 Ryan Aye

1.3. First Reading: Board Policy Annual Review

- BP 1312.1 Complaints Concerning District Employees
- BP 4116 Probationary/Permanent Status
- BP 4315.1 Competence in Evaluation and Instructional Methodologies
- BP 6145 Extracurricular and Cocurricular Activities

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies were presented as first readings. Any action is at the discretion of the Board.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns shared Chet F. Harritt is the first school in the District to have an automated marquee. He mentioned the marquee looks great and really enhances the school. Member Burns commended Principal Hicks for doing what is best for students and deciding to have 6th grade students attend camp in the Fall instead of the Spring, despite the fundraising challenges. Member Burns acknowledged Principal Hicks understood the benefits of student and staff bonding. He mentioned that was very admirable of her. In addition, Member Burns shared Encinitas School District developed their own application for the district. It is used for sharing information and communication purposes to parents and students. He mentioned he would like something similar developed for Santee School District.

Member Levens-Craig shared she would not be at the next September 18 meeting as it coincided with a Jewish holiday.

Superintendent Baranski asked the Board to review the strategic planning focus group high school student questions and provide feedback. She explained the high school students were selected with the assistance of staff and President El-Hajj had suggested reaching out to students who had participated in the student forum, with the Board, four years ago.

Member Levens-Craig shared reading a California School Boards Association article on living life with purpose as a Trustee. She shared the article mentioned relationships with the school board and constituents are the most intimate of any elected official because there is no other office that deals with what people value most, children. Member Levens-Craig shared the article also mentioned it was the Board's responsibility to change the narrative through exemplary governance; and found it to be very beneficial as the District goes through strategic planning.

Superintendent Baranski shared the Santee School District Foundation had additional potential funding. She explained Members Burns and Ryan are the Board representatives on the Foundation Board and wanted to discuss how the potential funding with the entire Board. Superintendent Baranski mentioned that a discussion was held on how it is best to expend the funding; whether the funding should support the majority of the students; or if the additional funding should be used to continue with the existing programs (i.e., guitar lessons) that are available at every school, but not everyone is able to participate. Member Burns explained that although the guitar program is great, it is costly and approximately, only a little over 200 students participate. He suggested something that will affect every student (i.e. PBIS) would be most beneficial. Member Ryan shared that in the past, the Foundation provided grants to each of the schools. However, the process was changed and the funding became competitive for innovative grants; and not every school received funding. Member Ryan explained that is why they wanted the Board to discuss preferences. Upon discussion, it was the majority of the Board's consensus that the funding should benefit the most students possible.

Member Burns mentioned he noticed the local Assemblyman had voted to support the SB 328 regarding early start schools. He stressed his importance of local control.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel - Anticipated Litigation** (Gov't. Code § 54956.9)
- *One Case*

2. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

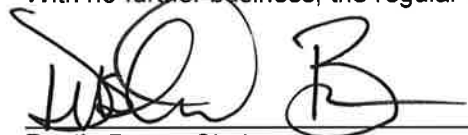
The Board entered closed session at 8:35 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:35 p.m. No action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of September 4, 2018 was adjourned at 9:55 pm.



Dustin Burns, Clerk



Dr. Kristin Baranski, Secretary